

<b>Center Name:</b> Eglys Rivero Medina			<b>Address:</b> 612 Kentucky St SE Albuquerque, NM 87108			<b>Phone:</b> (505)948-0793		
<b>License Number:</b> 157148	<b>Issue Date:</b> 12/31/2016	<b>Expiration Date:</b> 03/31/2017	<b>Type:</b> 2 Star + Family Child Care Home			<b>Status:</b> Licensed		
<b>Capacity</b>						<b>Census</b>		
Over Age 2:	3	Under Age 2:	2	Night Care:	0	Playground:	0	
						Over 2:	2	Under 2:
<b>Days and Hours of Operation</b>								
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>	
Opening Times:	05:00 AM	05:00 AM	05:00 AM	05:00 AM	05:00 AM	05:00 AM	05:00 AM	05:00 AM
Closing Times:	05:00 AM	05:00 AM	05:00 AM	05:00 AM	05:00 AM	05:00 AM	05:00 AM	05:00 AM
<b># of Classrooms:</b> 2		<b>Purpose:</b> Other		<b>Date:</b> 01/20/2017		<b>Time:</b> 01:30 PM		
<b>Comments</b> This is a change of capacity visit, the home is now licensed for 8 children over the age of two years old and 4 children under the age of two years old..								

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

Licensure	
8.16.2.31 A LICENSING REQUIREMENTS	Compliance
8.16.2.31 B CAPACITY OF A HOME	Compliance
8.16.2.31 C INCIDENT REPORTING REQUIREMENTS	Not Inspected
Administrative Requirements	
8.16.2.32 A ADMINISTRATIVE RECORDS	Not Inspected
8.16.2.32 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Not Inspected
8.16.2.32 C PARENT HANDBOOK	Not Inspected
8.16.2.32 D CHILDREN'S RECORDS	Not Inspected
8.16.2.32 E PERSONNEL RECORDS	Not Inspected
8.16.2.32 F PERSONNEL HANDBOOK <u>Deficiencies</u> The provider did not have a personnel handbook for each non-resident employee. The following information needs to be included: job descriptions of all employees by title; benefits, including vacation days, sick leave, professional development days, health insurance, break times, etc.; code of conduct; training requirements, professional development opportunities; procedures and criteria for performance evaluations; policies on absence from work; procedures for resignation or termination; copy of licensing regulations; policy on parent involvement; health policies related to both children and staff; policy on sexual harassment; plan for retention of qualified staff. Regulation: 8.16.2.32F  <u>Corrective Action Plan</u> A personnel handbook with required information will be completed and distributed to each non -resident employee. Date to be Completed: 02/20/2017	Non-compliance

<b>Center Name:</b> Eglys Rivero Medina	<b>License Number:</b> 157148	<b>Date:</b> 01/20/2017
<b>Personnel &amp; Staffing</b>		
8.16.2.33 A PERSONNEL AND STAFFING REQUIREMENTS	Compliance	
8.16.2.33 B STAFF QUALIFICATIONS AND TRAINING	Compliance	
<b>Services &amp; Care of Children</b>		
8.16.2.34 A GUIDANCE	Not Inspected	
8.16.2.34 B NAPS OR REST PERIOD	Compliance	
8.16.2.34 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS	Compliance	
8.16.2.34 D DIAPERING AND TOILETING	Compliance	
8.16.2.34 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS	Not Inspected	
8.16.2.34 F NIGHT CARE	Not Inspected	
8.16.2.34 G PHYSICAL ENVIRONMENT	Compliance	
8.16.2.34 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT	Not Inspected	
8.16.2.34 I EQUIPMENT AND PROGRAM	Compliance	
8.16.2.34 J OUTDOOR PLAY	Compliance	
8.16.2.34 K SWIMMING, WADING AND WATER	Not Inspected	
8.16.2.34 L FIELD TRIPS	Not Inspected	
<b>Food Service</b>		
8.16.2.35 B MEALS AND SNACKS	Not Inspected	
8.16.2.35 C MENUS	Not Inspected	
8.16.2.35 D KITCHENS	Not Inspected	
8.16.2.35 E MEAL TIMES	Not Inspected	
<b>Health &amp; Safety Requirements</b>		
8.16.2.36 A HYGIENE	Not Inspected	
8.16.2.36 B FIRST AID REQUIREMENTS	Not Inspected	
8.16.2.36 C MEDICATION	Not Inspected	
8.16.2.36 D ILLNESS AND NOTIFIABLE DISEASES	Not Inspected	
8.16.2.37 A-G TRANSPORTATION REQUIREMENTS FOR HOMES	Not Inspected	
<b>Buildings, Grounds &amp; Safety</b>		
8.16.2.38 A HOUSEKEEPING	Compliance	
8.16.2.38 B PEST CONTROL	Not Inspected	
8.16.2.38 C MECHANICAL SYSTEMS	Compliance	
8.16.2.38 D LIGHTING, LIGHTING FIXTURES AND ELECTRICAL	Compliance	
8.16.2.38 E EXITS	Compliance	
8.16.2.38 F TOILET AND BATHING FACILITIES	Compliance	
8.16.2.38 G SAFETY COMPLIANCE	Compliance	
8.16.2.38 H SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES	Compliance	

**Center Name:**

Eglys Rivero Medina

**License Number:**

157148

**Date:**

01/20/2017

**Buildings, Grounds & Safety**

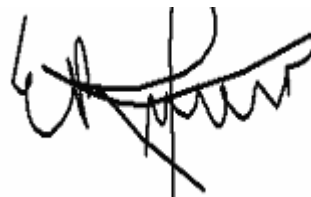
**8.16.2.38 I PETS**

Compliance

**Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.**

SF3

01/20/2017



01/20/2017

Surveyor: Sylvia Foster

Date

Facility Rep: Eglys Rivero Medina

Date